

TEHA 2011 Deadlines

Report from Chapter Treasurers (Tax Purposes)	January 15, 2011
Get with Treasurer-No late reports	
W-9, 990 Information	
Bank Statements with detail report including receipts	
2011 Educational Conference	
Preliminary Announcement	June 1, 2011
CE Applications	June 1, 2011
Mail Outs	August 1, 2011
NEHA Awards	
Sabbatical	March 1, 2011
Snyder Award	July 15, 2011
TEHA Awards	July 15, 2011
Burl Cockrell Scholarship	
I.E. Scott Award	
Thomas E. Edmonson Meritorious Award	
Chapter Meritorious Service Awards	
Industry Meritorious Awards	
Honorary Life Membership Award	
Nomination Committee-Officers & Governing Council	July 15, 2011
Present to GC at August meeting	
Minimum 2 candidates for 2 nd VP	
At least 4, no more than 6 GC candidates	
Deadline for mailing ballots back to TEHA office	October 1, 2011
Beacon Chapter Reports-email to Steve B. by meeting dates	
Winter 2011 edition	January 7, 2011
Spring 2011 edition	April 8, 2011
Summer 2011 edition-also preliminary AEC mailer	July 1, 2011
Meeting mail Outs and Preliminary mail outs	
Preliminary mailers for bulk mail	6 weeks before meeting
Code Enforcement CE Approval	6 weeks before meeting
OSSF CE Approval	45 days before meeting
Animal Control CE Approval	8 weeks before meeting
Printing CE Forms	4 weeks before meeting

Meeting Dates

2011 Governing Council Meetings	8:30 am on January 7th, April 8th and July 22nd, 2011
	12:30 pm on October 14th, (After the AEC)
Hotel Reservation Cut-Off	December 20, March 28, July 18
2011 Annual Educational Conference	DoubleTree Hotel—October 11th – 14th, 2011
Hotel Reservation Cut-Off	September 27th, 2011