



Texas Environmental Health Association

Draft Minutes of the Governing Council

Friday, October 14, 2011
DoubleTree Hotel Austin

1. Call to Order was given by President Steve Killen at 12:32 pm.
2. Invocation was given by Chaplain Jeff McWhorter.
3. Roll Call was made by Steve Berry.

Officers Present: President -Steve Killen; President Elect - Janet Tucker; First Vice-President - Cindy Corley; Past President- Betty Richardson.

Governing Council Members Present: Lori Calzoncit, Russell O'Brien, Tony Gray, Susan Yates, Sandra Long proxy for Geoffrey Heinicke

Chapter Presidents Present: East Texas, Ben Stobnicki ; Gulf Coast, Frank Green, proxy for Scott Nichols; South Texas, James Soderholtz proxy for Juan Marines; North Texas, Tom Vyles.

Also Present: Steve Berry, Executive Secretary Treasurer; Sandra Long, NEHA Regional Vice-President; Jeffrey McWhorter, Chaplain; Ruth Hendy, Parliamentarian; Visitors Ginger Wood, Kandy Berry and Mike Lindsey.

Absent: Second Vice-President – Joanna Meyer; Governing Council Member, Andrea McAnelly; West Texas President, Stuart Walker; Central Texas President, Monty McGuffin and Historian, Nick Fohn.

4. Approval of Minutes from July 22nd meeting. On a motion by Cindy Corley and seconded by Lori Calzoncit, minutes from the July 22nd Governing Council meeting were approved as reviewed.
5. Report from the Executive Secretary-Treasurer was given by Steve Berry
 - a. Membership and Financial Report-Steve B. reported an estimate of 258 registered for the AEC. Membership count starts over when we start registration for the Conference but we finished the year with approximately 1140. A complete financial report of the AEC will be provided at the January meeting. Ben Stobnicki ask if the financial and membership reports could be broken down by chapters. Steve K. ask if we had a enough attendees for the AEC to break even.
 - b. Correspondence-Steve B. passed around a thank you card from Steve K. and in the loss of Steve's Grandmother. Steve K. also verbally thanked everyone.
 - c. Website & Beacon Updates-Steve B. has talked to a few different people about enhancing the website and they had some very good suggestions with a lot broader prospect. The Beacon is always printed for the Summer edition. We continue to send it out electronically the rest of the year. The blast email system is still returning about 80 undeliverable records and several GC members reported that they were not receiving any emails. Lori asked about editing all reports and/or messages in future Beacons. Ruth also volunteered to proof the Beacon.
 - d. Committee Assignments-Steve B. passed out the sheet for the committee assignments not all Were filled.. A list will be sent to all GC members. Steve B. explained about Joanna Meyers resigning and it was discussed in length about how Council would fill the position of 2nd VP. Several names were suggested and a committee was formed with the following GC members; Ben S., Tom V., Russell O., Betty R., James S., Lori C. and Stuart W. Steve K. agreed to chair this committee. Steve K. indicated electronic voting be utilized for this purpose and will be completed by December 1st.

Professional Education; Burl Cockrell Scholarship-President Elect and at least 4 members:
Chair-Janet Tucker
Members-

AEC Program Committee

Chair- Cindy Corley

Food Safety-Kelly Kirkpatrick-Stockburger & Jodie Heilman-Halter

General Environmental- Geoffrey Heinicke

Code Enforcement-Chuck Dumas

OSSF-Frank Green
Opening/Closing-Cindy Corley & Steve Killen
Emergency Preparedness
Silent Auction-Tom Vyles

Legislation & Guidance-2nd Vice-President and at least 4 members:

Chair-
Members-Cindy Corley, Tony Gray & Steve Killen

Membership Committee-2nd Vice-President and 6 Governing Councilors

Chair-
Members-Lori Calzoncit, Russell O'Brien, Tony Gray, Susan Yates, Jessica McAnelly and
Geoffrey Heinicke

Awards Committee-Executive Secretary and Chapter Presidents

Tom Edmonson Meritorious Award, Chapter Meritorious Award, Industry & Honorary Life
Awards
Chair- Steve Berry
Members- Tom Vyles, Stuart Walker, Juan Martines, Monty McGuffin, Ben Stobnicki & Scott
Nichols

Nomination Committee-Past President and Chapter Presidents

Chair-Betty Richardson
Members-Tom Vyles, Stuart Walker, Juan Martines, Monty McGuffin, Ben Stobnicki & Scott
Nichols

I.E.Scott Award Committee-Executive Secretary, President Elect, 1st and 2nd V.P.

Chair-Steve Berry
Members- Janet Tucker and Cindy Mooney

TEHA Excellence in Environmental Health Award

Chair-Sandra Long
Members-Janet Tucker and Berry Richardson

Environmental Health Visions Committee

Chair-
Members- Steve Killen and Janet Tucker

- 6. Report from the President -Steve Killen-**reported that we had a great conference that Janet T. and her committee was very skilled in putting it together. We are all about learning and we all need to utilize the conference for this purpose.
- 7. NEHA Regional Report-Sandra Long** – reported she would be having a meeting (conference call) on Monday. She reported that NEHA might be hosting IFEH and she was pretty sure it would be in somewhere in the western part of the country. The 2012 NEHA AEC will be in San Diego,
- 8. 2011 AEC Program Planning Report-** Lori suggested we avoid putting the NEHA speaker in the closing session of the conference since there were only about 35 people who attended. We had several returned and 95% had positive comments. Several topics were suggested for future AEC's. Sandra reminded us that Brian Collins will be the NEHA President in 2012 and Bob Custard is running for NEHA 2nd Vice President. A discussion followed for consideration of Tuesday, Wednesday and Thursday for the AEC sessions as opposed to Wednesday, Thursday and Friday meeting days we currently use. The Personal Safety class had 25 people in attendance on Tuesday.
- 9. Standing Committee and Other Reports**
 - a. Professional Education-Janet Tucker-nothing more at this time.
 - b. Legislation and Guidance-Cindy Corley – reported that Janet Lane is trying to get approval thru Harris County for a Task Force. It was suggested that TEHA get more involved and partner with her.

- c. Membership-reported on 5a.
- d. Site Selection Committee –nothing to report at this time.
- e. IE Scott Committee/Awards Committee-nothing to report at this time.
- f. Nomination Committee- nothing to report at this time.
- g. Visions in Environmental Health- Steve K. would like to see this continued and would like review the surveys completed by Dan Dennison last year. Steve K. also commented on the outstanding job Dan did.
- h. TEHA Excellence in Environmental Health Award Committee-Sandra reported that she would get started again on this in January. She stated that she would put it on the web site and in the Beacon.

10. Report from Sanitarian Advisory Committee Chair-Steve Berry reported that there was a meeting held earlier today (Oct. 14). Steve B. also reported that they had not had a meeting since the 2010 AEC. They have one position open which is a professional engineer. They are protected from Sunset laws, ensuring the continuance of the committee. David Olvera discussed the possibility of utilizing the NEHA REHS/RS exam in the future in place of his office providing the exam due to costs.

11. Old Business

- a. **Proposed Bylaw Changes**-Steve Killen reported that this is still an important step that needs to be addressed as soon as it can be. A committee was formed earlier this year and will be looking at the entire bylaws and making suggestions to the council for revisions.
- b. **Discussion to Hire a Lawyer**- Postponed
- c. **Invitation for Students to Attend AEC**-Sandra Long reported that six (6) students from Baylor attended the AEC on Wednesday. The students were excited about the conference and can't wait to come back next year. Dr. Brooks is hoping that Baylor will budget monies next year for their students to attend the AEC for two days. He also stated that he would like to be on the agenda in 2012. Lori, Ben and Scott asked if information about the students and Dr. Brooks could be sent to them. The visions committee had been working on developing a presentation to share with colleges and others. Since Brian Collins did a presentation on this at the AEC, he has agreed to share that with TEHA. Janet T. will contact Brian Collins about getting a copy of the power point.

12. New Business-Steve Killen

- a. **Awards & Scholarship Process**- Steve K. wanted to have these applications updated, he feels they are too informal and they need to be more thorough. Tom agreed to share the North Texas applications and score sheets with the state chapter. Steve B. mentioned that the dates for the scholarships need to be changed. A student can receive a scholarship and may not even be in school. Steve B. indicated there is also very little criteria the student must meet to qualify for the scholarship. Tony Gray suggested that we expand the bylaws for the awards. Tom agreed to do a general overview of the scholarship program and Janet T. will review the awards program. Ruth shared that it is not expensive to change the bylaws and they should be reviewed every 4-5 years and they have not been reviewed since 2001. Bylaw committee chairman is Cheryn Hargrave. Betty Richardson, Janet Tucker and Ruth Hendy will also help. It was suggested that someone from each chapter be on this committee. Betty Richardson agreed to contact Cheryn Hargrave to see if she was willing to serve on the committee. Steve Killen also wanted us to look at TEHA's political position, asking does our position state we can't support a particular candidate but we can support a law? Janet Tucker talked about using electronic voting instead paper ballots like we use for elections. She will follow up and check with NEHA on their use of electronic voting.
- b. **Opening or Closing Session**-Steve K. wanted to have a presentation on the GC, what has been accomplished, what our goals are and have the outgoing and incoming Presidents do the talks. He also wanted them to voice what they wanted to see us do and what their chapters need.

13. Chapter Activity and Financial Reports

Central Texas-Lori Calzoncit – said that Monty McGuffin had to leave so she reported they were going to contact Steve B. about setting up an account for a scholarship to honor Jimmy C. Clark for Personal Environmental Health Excellence in Public Health.

East Texas-Ben Stobnicki-reported that they were planning a meeting soon.

Gulf Coast-Frank Green reported that their next meeting would be held in Conroe

with lunch provided on December 15th. You will be able to get OSSF and Food safety hours.

North Texas-Tom Vyles- reported that their next meeting would be on December 8th in Garland at the Hyatt Place, lunch will be served. In February or March they are planning a mini AEC with two (2) tracks.

South Texas-James Soderholtz, they are planning their 6th annual December meeting for the 7th, 8th and 9th at the Isle Grand Resort. James also mentioned they were having a GC meeting on October 18th.

West Texas/Panhandle- No Report

14. Next Governing Council Meeting Date-Steve Killen

Friday January 13th, 2012, 8:30 am at the Double Tree Hotel

6506 I-35 North

Austin, TX 78752

15. Adjournment-Steve Killen 3:13pm